SECTION 7003 - PRE TERF CASE MANAGEMENT

SUMMARY STATEMENT:

Temporary Emergency Respite Funds (TERF) Case Management (CM) services are assigned to eligible TERF clients in need of transitional housing and development of case management services.

TERF Case Management Services shall be used for clients who lack pre-existing support services to achieve stable housing and services needed to live safely in the setting of their choosing.

BASIC CONSIDERATIONS

Reports that are accepted for TERF Placement will be assessed to determine eligibility for TERF Case Management services. TERF Case Management services will be provided to vulnerable adult victims who voluntarily request assistance or cannot communicate their wishes and who have no preexisting support systems.

TERF CM will evaluate pre-existing systems (e.g. family, mental health or developmental disability services) and provide recommended referrals for clients who are not eligible for TERF Case Management.

PROCEDURES

When TERF Supervisor or Designee shall review "Pending" intakes to determine eligibility for TERF Case Management, TERF Supervisor or Designee will immediately:

- Determine if client has pre-existing support system or services in place such as:
 - Family Supports
 - o DBHDD Services
 - Other waiver programs

Pre-Existing Support (No Case Management Needed)

If pre-existing support systems or services has been identified, TERF Supervisor or Designee will:

- Determine if client wants to relocate to/with identified support system or service:
- Determine if client's needs can safely be met with identified support system or service;
- If identified support system or service is able to assist the client, coordinate

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- contact between the TERF placement and the client's identified support system or service.
- Follow up with identified support system or service to ensure transition of the client has occurred.
- The TERF Supervisor or Designee will document all activity in the DAS Data System (DDS)
- The TERF Supervisor or Designee will enter a resolution of "DBHDD Resolution", "Family Resolution", "Other Resolution" with case status of "Complete" in DDS

Lack of Support or Services (Need for Case Management Services)

The TERF Supervisor or Designee will open a case for TERF Case Management services when:

- client has no identified pre-existing support system or services; or
- pre-existing support system or services is unable to meet needs of the client; and
- client is in need of case management assistance to have needs met and live safely in the setting of their choosing.

The TERF Supervisor or Designee will enter an intake resolution of "TERF CM" with a case status of "Complete" in the DDS and a case will be opened in the consumer chapter of DDS.

REFERENCES

Adults and Elder Persons Protection Act (O.C.G.A. §30-5-1, et seq.)
Aging Services MAN 5500: Adult Protective Services Manual,

To report adult abuse refer to:

http://aging.dhs.georgia.gov/adult-protectiveservices

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