

SECTION 6003 – A/N/E MDT Case Reviews

SUMMARY STATEMENT:	Adult Protective Services (APS) representatives to the Adult Abuse, Neglect and Exploitation Multidisciplinary Team (A/N/E MDT) shall participate in case reviews conducted by the team.
BASIC CONSIDERATIONS	<p>MDT Case review has been established for the purpose of “identifying opportunities within local jurisdictions to improve policies and procedures in the notification of and response to abuse, neglect, and exploitation given local resources” O.C.G.A §30-5-11(a)(2).</p> <p>Situations and/or individuals both known and unknown to APS may be subjects of the A/N/E MDT review.</p>
PROCEDURES	<p>Reviews of APS cases may occur in 1 of 3 ways:</p> <ul style="list-style-type: none"> • An APS staff person request that a case be reviewed by the A/N/E MDT; • An A/N/E MDT member may request APS to provide information on an individual referred to APS for investigation; or • The A/N/E MDT coordinator asks for all APS cases in a designated area over a designated period of time. <p>APS staff (i.e. investigators, supervisors, and district managers) may identify cases in need of review by the A/N/E MDT. APS staff will notify the A/N/E MDT APS representative of the need for the case review prior the next scheduled meeting.</p> <p>APS representative shall inform A/N/E MDT members who request a case review on an individual APS case to submit the request via email and that it may take up to one week to process such request. Once the request is received the representative will:</p> <ul style="list-style-type: none"> • check the DAS electronic data base to verify that a related case was: <ul style="list-style-type: none"> ○ called into Central Intake; ○ entered as an Intervention; or ○ accepted for investigation; and ○ if the case was moved to on-going services; • identify the APS staff associated with accepted investigation;

PROCEDURE, cont.

- notify the investigator and/or supervisor who oversees or did oversee the identified case of impending A/N/E MDT review. Allow time for the notified party to:
 - Review the case record; and
 - Plan to attend the meeting;
- upon request by the A/N/E MDT, initiate download of the full APS case record. (Refer to Section 6004 of this manual).

REFERENCES

[O.C.G.A §30-5-11](#)

Aging Services Manual 5500: Adult Protective Services - Section 6004