

SECTION 2005 – NOTIFICATION

**SUMMARY
STATEMENT:**

Central Intake will determine if the report meets the criteria for Adult Protective Services (APS) and will advise the reporter of the status.

**BASIC
CONSIDERATIONS**

When reports are submitted via online or web reporting, it may not be possible to give notification at the time of the report. In those situations the reporter will be notified by receipt of the APS “Acknowledgement Letter”.

Refer to Section 2005 for Acknowledgement policy

PROCEDURES

The Central Intake Specialist will:

- Inform the reporter of the status of the report at the time of determination;
- Provide clarity regarding the APS program and criteria;
- Advise mandated reporters of the necessity to make a report, in addition to the one made to APS, to local law enforcement as required by law
- Link the reporter to other resources/education as needed;
- Refer the reporter to the appropriate reporting agency, if necessary;

REFERENCE

[*AGING Services MAN5500: Adult Protective Services Manual*](#)